



**Essex Bailiff Services**  
Fortress House, 301 High Road,  
Benfleet,  
Essex,  
SS7 5HA  
**Tel: 01702 2831072**  
**E-mail: info@essexbailiffs.co.uk**  
**Visit: www.essexbailiffs.co.uk**

**INSTRUCTION TO TRANSFER UP AND ENFORCE A COUNTY COURT ORDER OF DELIVERY  
BY WRIT OF DELIVERY**

**INSTRUCTION FORM**

**REF:** \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Your Ref: \_\_\_\_\_

**AUTHORISATION**

*I hereby consent to Essex Bailiff Services their agents and lawyers to obtain a writ of delivery in doing so to complete and sign all relevant forms and statements of truth on my behalf. I will provide copy of all relevant orders and judgements.*

Court Claim Number \_\_\_\_\_

**CLAIMANT DETAILS**

Claimant Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**DEFENDANT DETAILS**

Defendants Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_



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**DESCRIPTION OF GOODS** (e.g. serial numbers, vehicle registration numbers)

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*By submitting this authorisation, you hereby agree to the terms and conditions as laid out on our website.  
Terms and conditions are available to view at [www.essexbailiffservices.co.uk](http://www.essexbailiffservices.co.uk).*

Signed: \_\_\_\_\_ Date:        /        /        (day/month/year)