



Essex Bailiff Services
 Fortress House, 301 High Road,
 Benfleet,
 Essex,
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AUTHORITY TO EFFECT FORFEITURE

We hereby authorise Essex Bailiffs Services to effect peaceable re-entry and thereby secure forfeiture of the lease between:

Tenant: & Landlord:

Occupied: Y / N

Opening hours:

Specialised locksmith required

e.g. alarm/roller shutter doors: Y / N

Address requiring forfeiture:

Site plan attached: Y / N

If not then please give location details and trading style:

AS ALLOWED UNDER COMMERCIAL LEASE CLAUSE:

Clause:

Date:

I/we direct you to re-enter the above premises, change locks, display necessary termination notices; in doing so this is your acceptable instruction, authority and indemnification. Also our assurance that where arrears of rent are relied upon as grounds to effect forfeiture the calculation of such arrears complies with the conditions set out in the Commercial Rent (Coronavirus) Bill/ Act. I/we undertake to fully indemnify you and to pay all fees and further liabilities that are due from the origin under this agreement whether stipulated or not, incurred by reason of your implementing this instruction; and we here by accept not to hold you responsible for any goods forcibly or clandestinely removed from the premises following them being made secure.

Instructing client details

Reference:

Company name:

Address:

Contact Information:

T:

M:

E:

Out of Hours Contact Name:

Contact Number:

Invoices chargeable to:

T: M:

Print Name:

Date:

Sign: